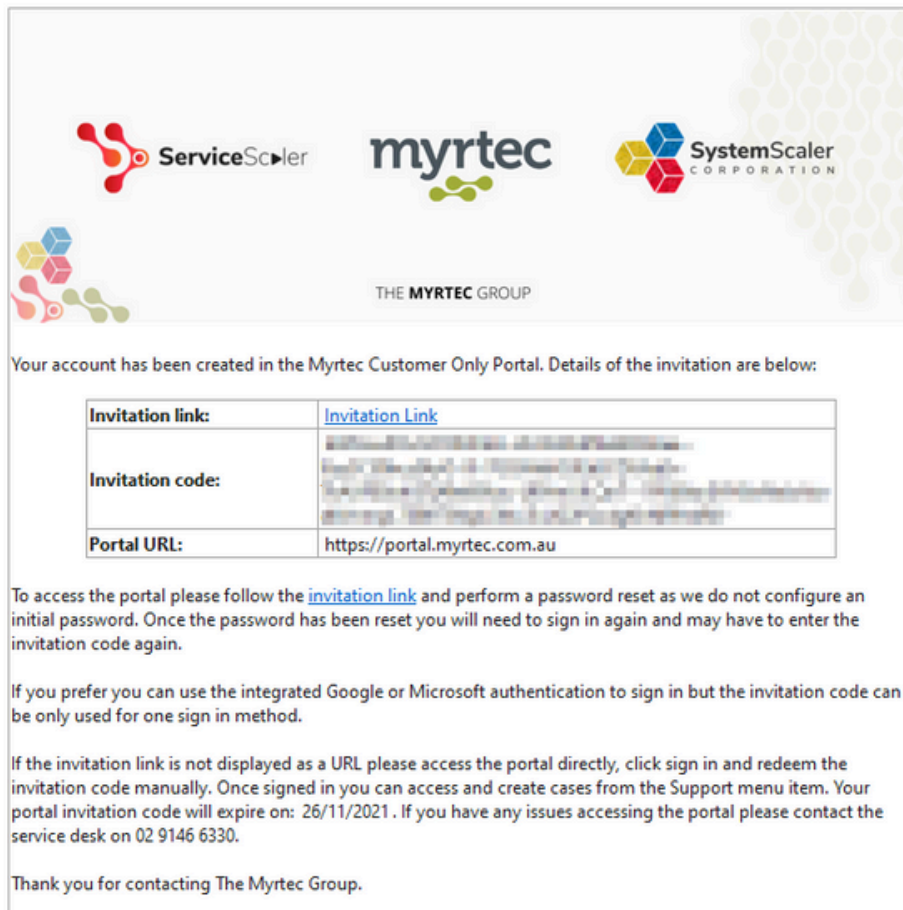





# Signing into our Customer Only Portal with a Username and Password

1. Open your Invitation email
2. Click the Invitation Link from in the email



THE MYRTEC GROUP

Your account has been created in the Myrtec Customer Only Portal. Details of the invitation are below:

Invitation link:	<a href="#">Invitation Link</a>
Invitation code:	[blurred code]
Portal URL:	<a href="https://portal.myrtec.com.au">https://portal.myrtec.com.au</a>

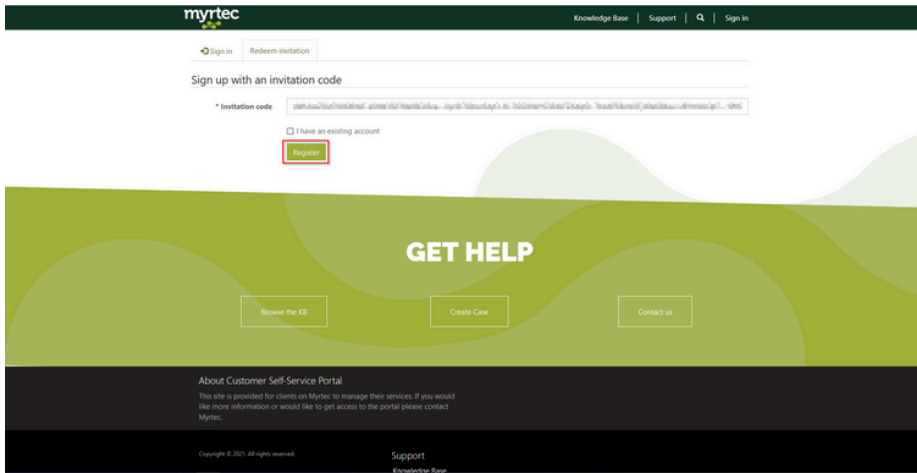
To access the portal please follow the [invitation link](#) and perform a password reset as we do not configure an initial password. Once the password has been reset you will need to sign in again and may have to enter the invitation code again.

If you prefer you can use the integrated Google or Microsoft authentication to sign in but the invitation code can be only used for one sign in method.

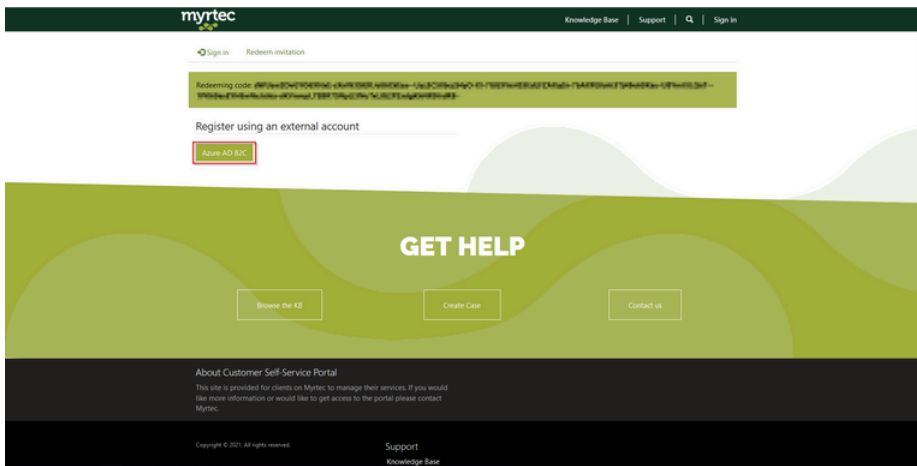
If the invitation link is not displayed as a URL please access the portal directly, click sign in and redeem the invitation code manually. Once signed in you can access and create cases from the Support menu item. Your portal invitation code will expire on: 26/11/2021. If you have any issues accessing the portal please contact the service desk on 02 9146 6330.

Thank you for contacting The Myrtec Group.

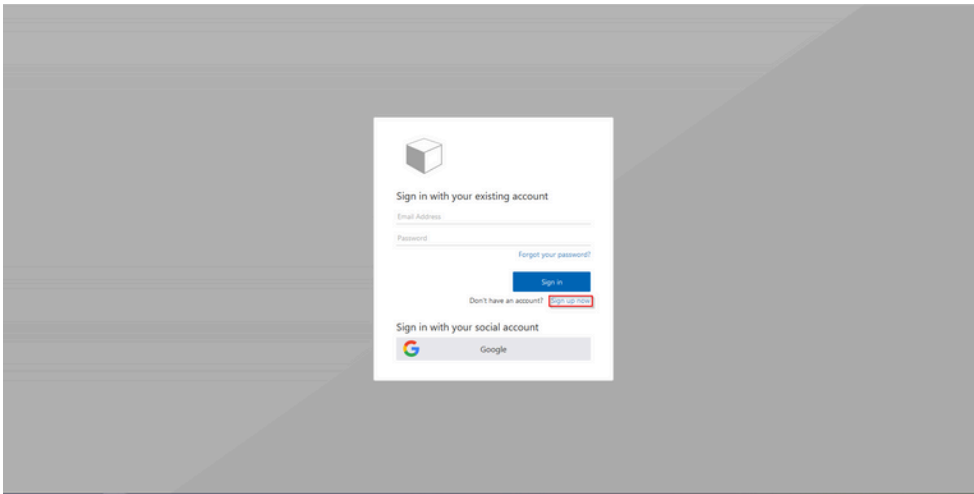
### 3. Click Register



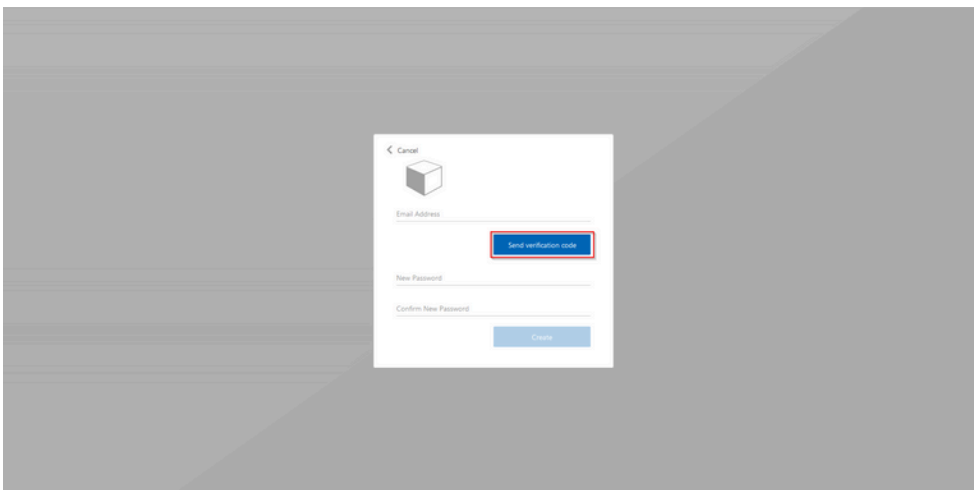
### 4. Click Azure AD B2C



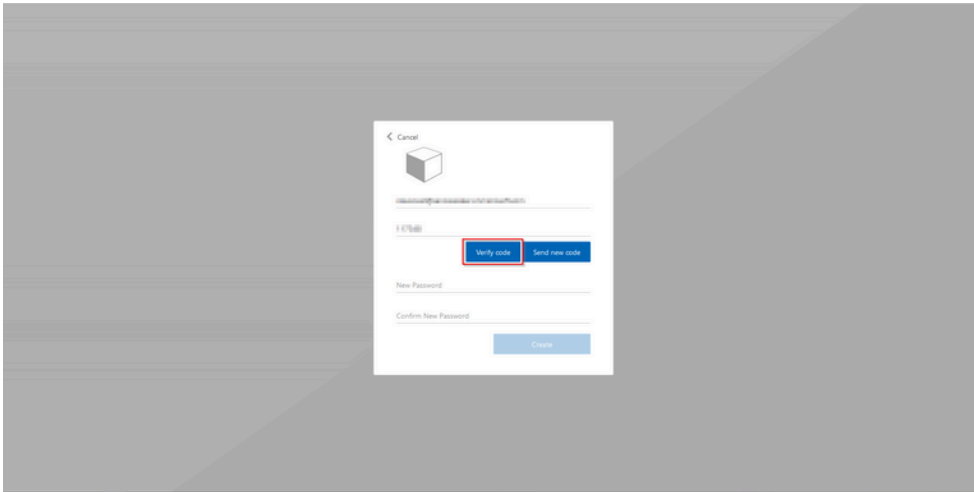
## 5. Select Sign up now



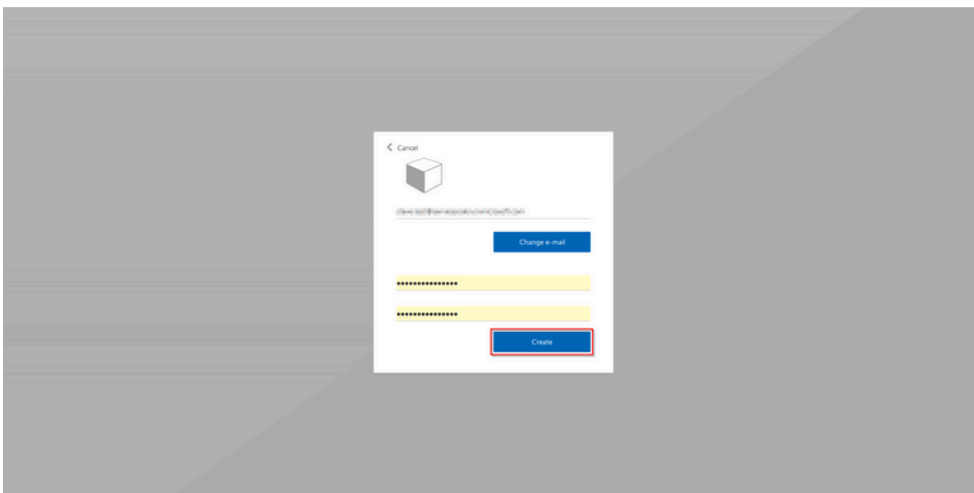
## 6. Enter an Email Address and click Send verification code



7. Get the verification code from your email and enter it in the verification code field
8. Click Verify code



9. Enter your password and confirm your password
10. Click Create



You will be presented with a profile page that allows you to customise your information:

myrtec Knowledge Base | Support | Home

Home > Profile

### Profile

Please provide some information about yourself.  
The **First Name** and **Last Name** you provide will be displayed alongside any comments, forum posts, or ideas you make on the site.  
The **Email Address** and **Phone** number are required but will not be displayed on the site.  
Your **Organization** is required, and a **Title** is optional. They will be displayed with your comments and forum posts.

#### Your Information

<b>First Name *</b> <input type="text"/>	<b>Last Name *</b> <input type="text"/>
<b>E-mail</b> <input type="text"/>	<b>Business Phone</b> <input type="text"/>
<b>Organization Name</b> <input type="text"/>	<b>Title</b> <input type="text"/>
<b>Nickname</b> <input type="text"/>	<b>Web Site</b> <input type="text"/>

Public Profile Copy

Once this appears, you're in! If you need any further assistance please contact support:

**Phone:** 02 9146 6330

**Email:** help@myrt.ec